Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RURAL INSTITUTE OF HIGHER STUDIES(RIHS) BHOGRAI, BALASORE**
Name of the head of the Institution	**Dr. Gadadhar Das Mohapatra**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06781231303**
Mobile no.	**9437871902**
Registered Email	**principalrihs060@gmail.com**
Alternate Email	**priniqacrihs1980@gmail.com**
Address	**At/P.O.- Jaleswarpur, PS- Bhograi**
City/Town	**Balasore**
State/UT	**Orissa**
Pincode	**756036**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Dhirendra Kumar Jena**
Phone no/Alternate Phone no.	**06781231303**
Mobile no.	**8270165424**
Registered Email	**principalrihs060@gmail.com**
Alternate Email	**priniqacrihs1980@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.rihsbhograi.org/img/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rihsbhograi.org/img/Academic%20Calendar%202018-19.jpg

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	C++	68.50	2006	21-May-2006	20-May-2011
2	B	2.03	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

01-Jun-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A training programme for teaching staff on SPSS Software for Social Science	18-Dec-2018 6	26
A training Programme for non-teaching staff on CAPA and advanced excel	07-Jan-2019 7	26
Initiative for excellence in sports and games	01-Feb-2019 1	1856
Initiative on effective fund utilization in the institution	11-Feb-2019 1	1856
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rural Institute of Higher Studies, Bhograi	Improvement of Science Labs	Govt. of Odisha	2018 365	1000000
Rural Institute of Higher Studies, Bhograi	GIA Salary	Govt. of Odisha	2018 365	45057870
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

A training programme for teaching staff on SPSS Software for Social Science was conducted on 18/12/2018. A training Programme for nonteaching staff on CAPA and advanced excel was conducted on 07/01/2019. Initiative for excellence in sports and games was taken on 01.02.2019. Initiative on effective fund utilization in the institution 11.02.2019.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Publication of academic calendar 201819	Academic calendar has been published for the session 201819
Opening of PG Courses in Odia and English	PG courses were opened in Odia and English
Library automation will be done	Library automation has started and is under continuation.
Conduct of Unit Tests for UG students.	Unit Tests for UG Students have been carried out.
Installation of Inverters in various departments for uninterrupted power supply.	Installation of Inverters in various departments has been done.
Installation of Wifi-fi Connections in administrative office, Language Lab, and Smart Classroom.	Wi-fi connections in administrative block, language hub, and smart classromm have been done.
[View File](#)	

14. Whether AQAR was placed before statutory body ? — Yes

Name of Statutory Body	Meeting Date
Governing Body	04-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? — No

16. Whether institutional data submitted to AISHE: — Yes

Year of Submission — 2019

Date of Submission — 30-Jun-2019

17. Does the Institution have Management Information System ? — Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	RIHS, Bhograi functions with Management Information System (MIS) for effective e governance and e administration keeping eyes on modern day technology, and smart management. It adopts modules like Local database and human resources management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curricula in operation in various programmes offered by the institution clearly identify the programme outcomes, programme specific outcomes and course outcomes. The institution imparts education in science, social sciences, language and commerce. The courses offered are of both conventional and professional importance. The curricula in each course have been prepared by F.M University, taking into account the current progresses in the subject in the local, regional, national and international level. Each course offered by the institution is outlined by its objective and course outcome. The total course content is blended with basic knowledge and the skill enhancement through different pedagogical discourse. The course, have both basic and applied components that are reflected in the programme outcome as well as programme specific outcomes. The programs are designed for a holistic growth of the student and to enable the student to have adaptability to the current requirements.. The curriculum of Post graduate students is designed by the FM Institution, Balasore. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality and enhance academic growth. Practical, theoretical & oral examinations are conducted to judge the understanding of the students. The new examination pattern introduced by affiliating Institution is being strictly adopted by the college. The curriculum is enriched by participation of our teachers in Board of Studies, Meetings, Seminars, Conferences organized by affiliating Institution (FM University) from time to time. The effective delivery of the curriculum includes a wide variety of steps like work culture, supervision and revision through periodic meetings with the principal, faculty and students. The college has taken the following initiatives for effective curriculum planning, development and deliverance: CBCS model as per the Institution norms is in operation. To prepare a planned work schedule with a consideration of due weightage for each paper and number of hours allotted as per Institution guidelines, the library is updated with books of the changed syllabi every year. All the laboratories are upgraded annually as per requirement of the curriculum. Subject tours and industrial visits are organized to provide practical exposure to the students. Seminars, debates, quiz competitions and

workshops are being organized. Skill-oriented courses are offered to the students for enhancing their skills and access to jobs in national/international job markets.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	ENGLISH	22/06/2018
MA	ODIA	22/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS(HONS,PASS,ELECTIVE)	01/06/2016
BA	EDUCATION(HONS,PASS,ELECTIVE)	01/06/2016
BA	ENGLISH(HONS,PASS,ELECTIVE)	01/06/2016
BA	HISTORY((HONS,PASS,ELECTIVE)	01/06/2016
BA	MATHEMATICS(HONS,PASS,ELECTIVE)	01/06/2016
BA	ODIA(HONS,PASS,ELECTIVE)	01/06/2016
BA	PHILOSOPHY(HONS,PASS,ELECTIVE)	01/06/2016
BA	POLITICAL SCIENCE(HONS,PASS,ELECTIVE)	01/06/2016
BA	SANSKRIT(HONS,PASS,ELECTIVE)	01/06/2016
BCom	(HONS,PASS,ELECTIVE)	01/06/2016
BSc	PHYSICS(HONS,PASS,ELECTIVE)	01/06/2016
BSc	CHEMICTRY(HONS,PASS,ELECTIVE)	01/06/2016
BSc	BOTANY(HONS,PASS,ELECTIVE)	01/06/2016
BSc	ZOOLOGY(HONS,PASS,ELECTIVE)	01/06/2016

BSc	MATHEMATICS(HONS,PASS,ELECTIVE)	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basics of Yoga	28/06/2018	245
Self-defense for Girls	28/06/2018	326
Human Rights	28/06/2018	330
Start-up and Incubation	20/06/2018	240
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ECONOMICS(HONS)	22
BCom	EDUCATION(HONS)	31
BA	ENGLISH(HONS)	7
BA	HISTORY((HONS)	35
BA	MATHEMATICS(HONS)	9
BA	ODIA(HONS)	35
BA	PHILOSOPHY(HONS)	26
BA	POLITICAL SCIENCE(HONS)	33
BA	SANSKRIT(HONS)	34
BCom	COMMERCE(HONS)	59
	View File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College has a strong feedback mechanism .Both Positive and Negative are received from the students, teachers and employer who are encouraged to put feedback on the issues they want to highlight. Academic Bursar of the college interacts with the students to take care of the views on quality of the

lectures delivered by the faculties and enquires about the areas of weakness and strength. Feedback helps to make academic , infrastructural , extracurricular and policy improvements in the college .The feedback is collected in written form the students and from the suggestion box put near the IQAC in a standardized format .The complaint is discussed with the principal and academic council. if the feedback relates to the examination section then a meeting is held by the principal taking the Controller of examination and the examination committee to discuss the issue and arrive at an amicable solution .Similarly If a feedback is related to the wrong practices of a department then the concerned HOD is apprised and corrective and implementable measures are taken after discussion. During the academic session 2019-20 the positive feedback from the students had been received on higher degree of satisfaction on quality of teaching, practical, laboratory work, examination and evaluation, interaction with teachers outside the class, guidance and counselling, departmental seminar library and students have mediocre degree of satisfaction on co curricular activities, central library, cleanliness and ambiance, security arrangement, canteen facilities, medical facilities and sport facilities. Negative feedback received from the Students has low degree of satisfaction on internet facilities in the institution. Likewise students have low degree of satisfaction on central library, security, internet and canteen facilities. Sport facilities have been upgraded to accommodate more number of students in different Sports and games. Action has been taken to upgrade library with course books and reference book from institutional development plan (IDP). Regarding sanitation the institution has employed more persons now for better sanitary up keeping. UG students of Odia and English had given suggestion to open PG courses. Some Parents had given negative feedback on quality of food served in hostels while some had suggested for opening the new hostels. The Alumni had expressed displeasure on not holding extra mural lectures frequently. The employee of the college had given negative feedback on the improper functioning of the canteen, lavatories and cleanliness of the campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, Education, English, history, Odia, Philosopy, Pol. Science, Sanskrit, Mathematics (Arts Pass)	320	3411	316
BSc	Physics, Chemistry, Botany, Zoology, Mathematics (Science Pass)	224	1388	222
BCom	Commerce (Commerce Pass)	80	203	80
MA	Odia	16	44	16

MA	English	16	12	12

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1856	28	39	Nill	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
48	39	84	8	2	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system of the institute aims at addressing deficiencies in attitudes, habits, and knowledge of the students in academic and other fields. The mentoring programme addresses issues like students study habits, study planning and techniques, attendance, real-world issues, exam preparation, identification of weaker students, need for remedial classes, improvement of academic performance, improvement of students discipline, and participation in various college activities. Therefore, mentors are assigned after admission to students to help them during their studentships. The mentor provides students with assistance to their concerns and helps them set goals, practise time and stress management, and create more efficient study habits. Teachers act as mentors for them, ensuring that students comprehend the material completely. Remedial classes are also planned for weak students. Advanced students are recommended to research the subjects further online and in libraries. As first-generation learners, the majority of students find it difficult to make their own decisions in the fast changing world of technology. In this situation, the institutes mentorship programme is crucial since it assists students in achieving success in life by guiding and counseling them in both extracurricular and academic activities. Students with special needs are also taken care of by mentors. The mentor also discusses and evaluates how well the students performed. The students are given a suggested route plan based on this. Mentors also establish contact with students parents or guardians in the event of any requirements. Students are also counseled by concerned mentors in case of any requirement. Such healthy relation between mentor and students, and mentors and guardians also help in shaping and guiding the future course of action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1884	48	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	48	5	2	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	119B	Final Semester	20/03/2019	27/04/2019
BA	0319B	Final Semester	20/03/2019	27/04/2019
BA	0419B	Final Semester	20/03/2019	27/04/2019
BA	0519B	Final Semester	20/03/2019	27/04/2019
BA	0819B	Final Semester	20/03/2019	27/04/2019
BA	1019B	Final Semester	20/03/2019	27/04/2019
BA	1119B	Final Semester	20/03/2019	27/04/2019
BA	1319B	Final Semester	20/03/2019	27/04/2019
BA	1419B	Final Semester	20/03/2019	27/04/2019
BA	1719B	Final Semester	20/03/2019	27/04/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated college of F.M. University, Balasore, the institution abides to the regulations framed by the university. The college has, however, brought certain reforms to the Continuous Internal Evaluation (CIE) method. The norms of F. M. University for internal assessment are adhered to, with 20 marks for Mid-Semester exam in each theory paper, 100 marks for project work in one paper in final semester, and 40 marks for each practical paper. However, the institute has implemented reforms to uphold the quality of the academic standards and the teaching and learning process. In order to develop reliable and valid questions, an internal question framing body has been established. Additionally, rubrics have been made. The members worked hard to keep the review process open and transparent. While preparing the questions, a marking scheme is also created, aiding in the reliability of evaluation. Students are also given performance-based feedback to help them get better. Continuous unit

tests are also administered by a number of departments to evaluate students periodical progress. Continuous evaluation has been initiated not just in curriculum activities but also in extra-curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college regularly prepares its own academic calendar. Though the college is affiliated to F.M. University, Balasore and follows its schedule, a tentative academic calendar has been prepared by the college calendar committee in consultation with academic bursar and administrative bursar. The academic calendar includes tentative schedule of academic activities such as reopening of college, commencement of classes, classroom seminars, unit test, all literary and cultural competitions, study tour, conduction of examination, and publication of result etc. However, in most of the cases, the college provides the possible week or month of the academic activities instead of exact date. It so happens as we follow University schedule. However, the tentative week or month given in the calendar gives students the possible time and helps them to make themselves prepared in advance. The academic calendar has been published in college calendar (page no 78), and its physical copy is distributed to all students. The copy of academic calendar is also uploaded in college website for easy accessibility.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.rihsbhograi.org/coo.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
119B	BA	Arts Pass	83	55	66.26
0319B	BA	Economics	22	22	100
0419B	BA	Education	32	32	100
0519B	BA	English	7	7	100
0819B	BA	History	40	35	87.5
1119B	BA	Odia	36	36	100
1319B	BA	Philosophy	27	27	100
1419B	BA	Political Science	34	34	100
1719B	BA	Sanskrit	38	35	92.10
5719B	BSc	Physics	40	38	95

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.rihsbhograi.org/img/SSS%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**Education**	**2**	**Nill**
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	**1**
Political Science	**1**
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	3	Nill	Nill
Presented papers	1	2	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
RAJYA PURASKAR(GOVERNORS AWARDS)	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	0	18
WORKING ON YOUTH TOWARDS SUSTAINABLE DEVELOPMENT GOAL, CHANDANESWAR	PECUC, ODISHA(AN NGO)	2	20
VOTERS AWARENESS, UTKAL UNIVERSITY, BHUBANESWAR	STATE NSS, ODISHA	1	0
Participation in Car Festival National Service Camp 2018 at Puri, Odisha	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	0	11
State Yoga Programme at Anandamarga School, Balasore, Odisha	ANANDAMARGA SCHOOL, BALASORE , ODISHA	0	15
REGIONAL YOUTH FORUM, STC, EASTERN RAILWAY, MADHUPUR	BHARAT SCOUTS AND GUIDES,NEW DELHI	1	6

JHARKHAND			
NATIONAL ROVER/RANGER SAMAGAM AT STC, KHORDHA, ODISHA	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	0	9
2ND TRIBAL AND 17TH STATE JAMBORETTEE AT STC, KHORDHA, ODISHA	BHARAT SCOUTS AND GUIDES,NEW DELHI	0	7
CENTENARY ROVER/RANGER SAMAGAM, PADIMA MADHYAMIKA SIKHYA KENDRA, WEST BENGAL	BHARAT SCOUTS AND GUIDES,NEW DELHI	2	15
CHANDANESWAR CHADAKAMELLA STATE SERVICE CAMP	ROVER/RANGER UNITS, RIHS, BHOGRAI AND ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	4	98
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
2ND TRIBAL AND 17TH STATE JAMBORETTEE AT STC, KHORDHA, ODISHA	Service Award	BHARAT SCOUTS AND GUIDES,NEW DELHI	2
CENTENARY ROVER/RANGER SAMAGAM, PADIMA MADHYAMIKA SIKHYA KENDRA, WEST BENGAL	Service Award	BHARAT SCOUTS AND GUIDES,NEW DELHI	3
RAJYA PURASKAR(GOVERNORS AWARDS)	RAJYA PURASKAR(GOVERNORS AWARDS)	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	18
SPECIAL CAMP ALALBINDHA, BHOGRAI	Literary and Cultural Award	NSS, RIHS, BHOGRAI	15
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Participation in Car Festival National Service Camp 2018 at Puri, Odisha	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	Social Service	0	11

State Yoga Programme at Anandamarga School, Balasore, Odisha	ANANDAMARGA SCHOOL, BALASORE , ODISHA	Yoga learning	0	15
REGIONAL YOUTH FORUM, stc, EASTERN RAILWAY, MADHUPUR JHARKHAND	BHARAT SCOUTS AND GUIDES,NEW DELHI	Social Service	1	6
NATIONAL ROVER/RANGER SAMAGAM AT STC, KHORDHA, ODISHA	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	Social Service	2	9
2ND TRIBAL AND 17TH STATE JAMBORETTEE AT STC, KHORDHA, ODISHA	BHARAT SCOUTS AND GUIDES,NEW DELHI	Social Service	0	7
CENTENARY ROVER/RANGER SAMAGAM, PADIMA MADHYAMIKA SIKHYA KENDRA, WEST BENGAL	BHARAT SCOUTS AND GUIDES,NEW DELHI	Social Service	2	15
CHANDANESWAR CHADAKAMELLA STATE SERVICE CAMP	ROVER/RANGER UNITS, RIHS, BHOGRAI AND ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	Social Service	4	98
RAJYA PURASKAR(GOVERNORS AWARDS)	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	Social Service	2	18
WORKING ON YOUTH TOWARDS SUSTAINABLE DEVELOPMENT GOAL, NHANDANESWAR	PECUC, ODISHA(AN NGO)	Social Service	2	20
VOTERS AWARENESS, UTKAL UNIVERSITY, BHUBANESWAR	STATE NSS, ODISHA	Social Service	1	0
		[View File]()		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.56	**8.94**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	**Existing**
Class rooms	**Newly Added**
Laboratories	**Existing**
Seminar Halls	**Existing**
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	**Existing**
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-Granthalaya	**Fully**	**3**	**2019**

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	20034	3426590	1168	259316	21202	3685906
Journals	781	53330	45	1423	826	54753
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	45	1	40	1	0	4	8	200	0
Added	8	0	6	0	0	2	0	0	0
Total	53	1	46	1	0	6	8	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
60.29	57.37	31.63	9.31

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and Policies for Maintaining and Utilizing Physical, Academic, and Support facilities The institution takes necessary steps for maintenance of support service facility. There are different committees constituted to monitor the smooth functioning of the institute. Laboratory The institute has both Physical Science and Bio-science laboratories which are maintained by respective departments. Time to time, the instruments are checked and repaired by experts and technicians if require. Some instruments are under the supervision of respective companies from which they are purchased. Proper uses

of laboratories are ensured by respective departments. All the laboratory facilities are made accessible to all the students of the departments. Library A library committee is formed by the Principal of the institute who monitors its smooth and effective functioning. Some peons are allocated to take care of the books. The library is accessible to all the students and staff of the institution. Every year the library committee finalizes the annual budget, purchase of books, journals, newspapers, article etc. Stock verification is done regularly. After arrival of the new books, their titles are displayed on new arrival section. There is a separate reading room available for students. Computers: There is sufficient number of computers in the institution maintained by the Computer Maintenance Committee. Necessary steps are taken to maintain the computers. The computer lab has been established and made accessible to all students for learning purposes. Sport Facilities: Sports materials are maintained by the In-charge of Sports Committee. All the sports materials and equipments are stored in the Sports Store Room of the institution under the careful supervision of the concerned committee. These equipments are regularly used by the students and are also used during Annual Sports Meet. Classroom: The institute possesses spacious and well ventilated classrooms. The Construction Committee of the institute pays great attention to furnish the classrooms and ensure uninterrupted quality of teaching-learning activities. Required gadgets and accessories are purchased and maintained by the concerned committee.

http://www.rihsbhograi.org/pp.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SSG Scholarship	265	7950
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Skill Development	16/08/2018	23	English Dept. RIHS Balasore
Yoga Programme	20/09/2018	12	NSS RIHS Balasore
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2019 | Career Counseling | 600 | Nill | 482 | Nill |

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	12	B.A	Sanskrit	CSU New Delhi	PG
2019	5	B. Sc	Chemistry	Ravenshaw University, NOU, Utkal University	M. Sc
2019	7	B. A	Philosophy	Utkal University, MPC Auto. College	P. G
2019	5	B. Com	Commerce	Astha BBSR	MBA
2019	5	B. A	Economic	MPC Auto. College , Berhmapur University	P. G
2019	11	B. A	History	Utkal University, Nagarjuna University, OSOU Sambalpur	P. G and B. Ed
2019	5	B. A	English	F. M University, Nagarjuna University	M.A
2019	6	B. A	Education	F. M University,	M.A and B. Ed

| 2019 | 16 | B. Sc | Zoology | BPUT BBSR, F.M University, C, V Raman University | M. Sc |
| 2019 | 6 | B. Sc | Physics | Nagarjuna University Central University Sambalpur University | M. Sc And B. Ed |

| RIE BBSR, BB mohavidyalaya , Govt Womens College | |

(First row content from top of page: the top partial row shows "RIE BBSR, BB mohavidyalaya , Govt Womens College" in the fifth column.)

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Running 100 meters	UG	25
Running 200 meters	UG	15
Running 400 meters	UG	10
Running 800 meters	UG	15
Long Jump	UG	20
High Jump	UG	15
Javelin throw	UG	14
Discus throw	UG	12
shot put throw	UG	10
Classical song	UG	20

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students with academic, extra-curricular and leadership excellence are elected and nominated to Student Council/Student Union. Student Council/Student Union is consisted of students representatives as members, Principal (ex-officio), advisors, President, Vice President, General Secretary, Assistant General Secretary, class representatives, Dramatic secretary, Athlete secretary, SSG Secretary, DSA Secretary, women representative etc.. The Student members are represented to different key decision making and executive bodies of the College like IQAC, dramatic society, athletic society, science society etc for enhancement of quality academic, administrative, management activity of the college. Through college union, student leaders/representatives present the problems and grievances of the students before the principal as well as other decision making and executive bodies of the college. Through dramatic and athletic bodies they give proposals for execution by which the students achieve more and more in cultural and sports competition inside and outside the campus. Further, college union through SSG committee, BCR, GCR anti sexual harassment, Anti-ragging committees makes welfare of the students and protects their rights. Class representatives work as bridge among principal, students and H.O.Ds effectively. They help in organizing seminars, discussion in the college. They also help to observe all the observations and celebrations along with teachers, H.O.Ds and principal. In this way, student representatives are real escalators for development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

138

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic administration-The administration responsibilities have been well segregated among the faculty members and non-teaching staff. At the core of this decentralized process, is the statutory Staff Council in which the entire teaching faculty, are the members. The constitution of various committees and the delegation of authority and responsibilities to the members and various committees ensure a decentralized method of functioning .There is nearly 10 committees which undertake various college activities. Some of the important committees of the Staff Council are: the Admission Committee, the Exam Committee, the Time table Committee, , the Discipline Committee, the Sports Committee, the Cultural Committee, the Infrastructure Committee, the Maintenance and Supervision Committee, the Purchase, Stock Disposal and Stock Verification Committee, and the IT Infrastructure Committee. Apart from these committees, various other committees are also formed by the Principal of the College for carrying out any specific tasks. Also, the staff association is

consulted for making important decisions pertaining to the college. The college involved in several programs. It is ensured that there is all round participation of students and leadership and organizational activities is encouraged in the societies by giving them formal responsibilities. Faculty members are responsible for supervising and managing the routine activities of different programs .Academic administration is dealt by Academic Council of the college which has been comprised of Principal as Chairperson, Academic Bursar as Secretary, the Heads of the Departments, coordinator of IQAC and the Examination-in-Charge of the college. It is the top-decision making body of the college with regard to all academic matters including introduction of courses, determining the seat strength of the various courses and approval of syllabic changes. It supervisees and works for timely completion of the syllabus of the college. It also facilitates for making and updating syllabus for add on courses and organizing seminars, symposium of the college. It prescribes institutional guidelines for conduct of examinations of semester, internal and unit tests and works for the timely evaluation of the examinations if required. It also takes care of the enhancement of the quality teaching in the campus. A vigilant teaching faculty is appointed to supervise whether the classes are conducted without any deviation. All these works are done with the participation of teaching staffs, non-teaching staffs and students of the institute. The Principal also allocates support staff to the departments as necessary. Personnel supervision, support and evaluation ,service rules and conditions of teaching and non-teaching staff and grievance redressrationalisation of the rules and conditions for faculty , (ii) IQAC: Evaluates teacher performance rules and guidelines set by the Govt. Of Odisha plans and executes initiatives for enhancing quality of the academic and administrative outcome of the college (iii) Chief Warden: Recommendation of faculty as hostel wardens, allocation of support staff, assigning duties, allotment of hostels to students monitoring, evaluation and improvement of residential facilities,(iv) Examinations in charge : Supervision of selection of invigilators and smooth conduct of university end semester exam. (v)Account Bursar : management of the finance of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college has a mandate to offer up to date curriculum to the students. In the session 2018-19, the college has adapted the CBCS system of curriculum in the undergraduate level. All the teaching departments have adapted the revised CBCS system in the session. The students have been given flexibility in choosing the discipline specific electives and the generic electives. Communicative English and computer education have been offered to all students for their skill up gradation. In each core subjects the students have been offered lower credit courses related to vocation and of practical relevance.

	Teaching and Learning	Hands on workshops are organized regularly for students and teachers. Skill Development courses have been organized . Initiatives like academic calendar in every semester have systemised the functioning of the departments. The college always strives to improve the quality of the teaching learning environment. Consequently the teachers have been encouraged and facilitated to attend refresher and orientation courses, technology workshops and teaching-learning evaluation programmes . Monthly seminar has become a compulsory component in each department. Each student is guided by a teacher to deliver a seminar lecture participated by all students of the department . Active student participation in the teaching learning process is encouraged. There are doubt clearing classes for slow- learners and special coaching for advanced learners. The departments provide coaching to students for success in national eligibility test.
	Examination and Evaluation	As per the directions of the University, standardized practices in semester examinations are followed in the College. For Internal Assessments, different types of evaluation methods are followed by faculty members in different departments as per the guidelines of the University. Seminars, presentations, class tests, assignments and case study analysis are used as part of continuous evaluation. The examination system has been updated in the academic session. The examination is conducted on decentralized manner in each department. For maintaining the confidentiality as well as transparency. The evaluation process for internal exam is done by H.O.D. with other staff. Each semester has both internal and end term examination system. The final result is the cumulative performance of the continuous evaluation of students' performance. The results of students are published within minimum date days after the conduct of examination by the University .
	Research and Development	The college received grants from Govt. Of Odisha ,World bank etc . The development of infrastructure ,laboratory ,library etc are done by

		that grants. Skill development programs have been initiated. The students are capacitated to serve as entrepreneurs.
	Library, ICT and Physical Infrastructure / Instrumentation	Library system is completely computerized .The physical infrastructure of the college was increased by every year . Several scientificequipments are purchased and from Institutional development found was also added to the laboratory infrastructure. The departmental library and the central library procured text books. In central library thousands of book was purchased . New computers were purchased to add to the e-resource of the university. The computer laboratories of various departments were modernized by up-gradation of the existing system.
	Human Resource Management	The total number of vacancies and process of selection and recruitment are strictly ordained by the Govt. of Odisha. Teachers are encouraged and permitted to participate in general and specific training programmes like induction programmes, refresher courses, faculty development programmes and workshops . The faculty is provided with semester time-tables well in time .Teachers have to submit lessons plans. In spite of the human resource deficiency the college has performed all is function by efficient management of its human resources. In addition to the normal duties the teachers of the college have discharged the duties of Academic bursar, Administrative bursar ,Examination in charge , Chief Warden, Wardens of hostels, co- ordinator IQAC s. All offices have been ICT enabled and the activities like examination, admission, allotment of hostels, receipt and expenditure and scholarships have been automated. The supporting staffs are regularly trained to deal with the functioning of various offices.
	Admission of Students	The efficient student-friendly process ensured that the admissions for the year 2018-19 were carried out smoothly. The paperless computerized admissions system was well-organized. The instant print-out of the identity and library cards through computers proved very popular among the new students. Multiple checks have ensured dispute and grievance free admission.

The admission was conducted online. Total applications were received for UG through SAMS. No hard copy received from students. The selection, intimation, admission, core and elective subjects and the admission to the hostels were done online. The results were available in the website and messages were sent to the students. The entire admission process was completed before July 2018 and commencement of classes was done immediately. Parents were continuously informed about the position of their ward during their admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the planning and development activities are carried out through digitalization. Files are processed through online and digital mode.The college has its website containing relevant information on structural hierarchy, college profile, departments profile, courses offered by the, detailed syllabi, office administration, administrative and academic committees and the alumni activities. The website is being maintained dynamically with regular updates. The college is planning to completely switch over to paperless file works in next two years where every section will be integrated with e-governance.
Administration	The college has many steps to adopt egovernance mechanisms. The notices, circulars, notification, regulation and proceedings of various meetings are being circulated through e-mails among the stake holders.
Finance and Accounts	All payments of the college, as far as practicable, are made through e-payment gateways. The admission fees, semester registration fees, hostel fees and all other fees are collected through e-payment mode. Many financial and accounts system are carried out through e-governance like UGC, World Bank and Govt. fund transfer are made through IFMS under e governance.
Student Admission and Support	Focus of the management information system in the College is to develop improved information flow among stake holders like the students, parents,

	teachers, management, administrative and library staff, alumni, retired teachers, etc. so that healthier student-teacher relationship, and better service to students and faculty members from the administrative staff is ensured. The focus is also in developing better values in the interpersonal relationships among various stake holders towards promoting excellence for the College.The principal of our College ensures the smooth functioning of all activities of the College in collaboration with other faculty members.
Examination	The entire examination process of the college is done through e-governance mechanism. The college maintains the students data base. The registration of students for the examination, processing of results and publication of results are done on-line by University. Student enrolment, registration result publication, marksheet is done through e-governance.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	SPSS Statistical programme for social science	Nill	18/12/2018	23/12/2018	26	Nill
2018	Nill	CAPA and advanced XL	07/01/2019	13/01/2019	Nill	26
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RESEARCH METHODOLOGY	1	16/11/2018	30/11/2018	15
RESEARCH METHODOLOGY	1	18/10/2018	31/10/2018	14

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. EPF/ NPS is available to all members, 2. For attending workshops/ conferences/ seminars, the teachers are provided academic leaves	1. EPF/ NPS is available to all members, 2. As per the Odisha government aided college rules, all the allowances are given to all the employees as per their entitlement without any delay.	1. A Counseling Cell run by selected teachers and students of all Departments. 2. The college has a Fee Concession Committee, an Internal Complaint Committee, an Anti-Ragging Committee, and a Student Grievance Redressal Cell to cater to the needs of the students. College believes in acknowledging and appreciating the achievements of its students. The college honours its outstanding students for their hard work and sincerity through various categories of awards and scholarships. During 2018-19, • Each department follows the Mentor-Mentee program in which a group of students are assigned to a teacher who mentors them. Students meet their mentor on a frequent basis to iron out any problem they are facing. This helps in identifying and mentoring personal

and academic issues. The reserved category students are getting scholarship from various sources including State Govt. • The societies and cells of the college like NSS, ,NCC,YRC,Scouts and Guides, Eco Club, Women development Cell, sensitize the students towards environment, gender equality, women empowerment, health, management and social responsibility. From this year onwards, the IQAC has organized Personality Development classes for the final year students of the college on weekly basis by the expert.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

This process ensures that proper record and justification is available for all expenditures and payments done. Every year External Financial Audit is also done for which the Auditors from Chand and Co visit the college. The entire accounts department staff engages with them providing necessary supporting documents and explanations to satisfactorily answer all queries. Being a public funded institution, the college itself takes lead in conducting external financial audit periodically to maintain the highest level of trust, transparency and integrity.In the year 2018-19 Audit is done by CHAND and Co 323167E Lead Auditor on dated 8/11/2019 .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Students	918800	All round development of institution
View File		

6.4.3 – Total corpus fund generated

918800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	In the session 2018-19, Audit has been done	Yes	In the session 2018-19, Audit has been done

		by CHAND and Co 323167E Lead Auditor on dated 8/11/2019 .		by CHAND and Co 323167E Lead Auditor on dated 8/11/2019 .	
Administrative	Yes	In the session 2018-19, Audit has been done by CHAND and Co 323167E Lead Auditor on dated 8/11/2019 .	Yes	In the session 2018-19, Audit has been done by CHAND and Co 323167E Lead Auditor on dated 8/11/2019 .	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. There are activities organized by the College wherein parents are encouraged to attend. In the beginning of the academic year it is mandatory that parents of first year students attend an Orientation on all academic programs andConduct of parent teacher meeting on the day of commencement of classes through an induction programme attended by the students, teachers and the parents.The departments organize a one-on-one dialogue with parents whose children need further support and counseling services to enrich performance. 2. Sharing of the contact details between the parents and the teachers and the sharing of feedback on the students with the parents. 3. Formation of small proctorial groups for each Department assigning the same to a teacher regular contact between the parents and the concerned teacher.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation programmes for the support staff conducted to acquaint the staff with the emerging requirements. 2. Training of staff for specialized assignments like operation of the equipment procured in the year 3.Sufficient provision is made for purchase of equipment and for maintenance of infrastructure. Welfare measures provided by the government are being implemented without any delay. 4.Best Practices on Managerial and IT tools for the Non Teaching Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Installation of Wi-Fi connection in Administrative office, Language Hub, smart class room. 2. Special training to the students for success in various national examinations, 3. Participation in different competition related to e-resources. 4. Installation of inverters in various departments and labs for uninterrupted power supply. 5. Opening of PG Courses in Odia and English.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A training	18/12/2018	18/12/2018	23/12/2018	26

	programme for teaching staff on SPSS Software for Social Science				
2019	A training Programme for non-teaching staff on CAPA and advanced excel	07/01/2019	07/01/2019	13/01/2019	26
2019	Initiative for excellence in sports and games	01/02/2019	01/02/2019	01/02/2019	21
2019	Initiative on effective fund utilization in the institution	11/02/2019	11/02/2019	11/02/2019	22

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	08/10/2018	08/10/2018	118	44
Women's Day Celebration	07/03/2019	07/03/2019	112	38
Self Defence Training for Girl Students	05/11/2018	05/11/2018	720	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Cleanliness drive and plantation programme is a regular feature. The college is situated at very adjacent to Bay of Bengal for which the idea of sea beach cleaning evolved in the mind of the faculties as well as the students. Hence, the college through the extracurricular bodies like NSS, Bharat Scouts and Guides, YRC, NCC organise cleanness drive at sea beach especially at Talasaari, Udayapur, and Bichitrapur regularly for environmental protection as well as to create consciousness for environmentalsustainability among the students and local people. Students and faculty members are also encouraged for cashless

transaction in view of environmental sustainability. Paper money transaction definitely costs much so far sustainability of environment is concerned. Hence, the college took initiative to promote use of cashless transaction among faculties, students as well as general public through numbers of programmes inside and outside the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nill
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	0
Rest Rooms	Yes	10
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	11/08/2018	1	Workshop on Youth towards Sustainable Development	Sense of responsibility towards society	22

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct: A Handbook for Students and Staff	28/06/2018	The students and staff (both teaching and nonteaching staff) follow the guidelines and ethics as mentioned in the handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Sikhya Sibira	13/07/2018	15/07/2018	17
Sensitization on voters awareness programmes	23/08/2018	23/08/2018	20

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
1. Special campaign for plantation in the Campus 2. Campus cleaning initiative 3. Beautification of College garden under green campus initiatives. 4. Use of plastic is prohibited 5. Liquid waste management of college canteen

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Title of the practice I: "Collection of Mollusc Shells for the College Marine Museum" 2. Duration: Session- 2018-2019 3. Objectives of the Practice: • Molluscshells for the Conchology idea • Overview knowledge about the shells and their uses. • Beautification of the shells by using artificial technique. • Overall idea about the malacology with reference to the students. 4. The Context: The collection of the shell is a completely field approach hence it needed a lots of efforts. Secondly the tidal interference affects the coastal area, the mollusc shell got underneath the sands it needed more man power to do that. 5. The Practice: This is a special way of practicing the malacology and sharing the idea of molluscs present in the different part of globe, which help to expand the knowledge about the shells and the gross outcome is good for the students. There are certain problems came during the setup of the collection, but we overcame that situation and collected different samples of mollusc shells from Bay of Bengal. During that period the students got the different idea about the coiling pattern of the shells like dextral, sinistral, Fibonacci shell etc. Finally they also got the knowledge about the industrial uses of the shells. 6. Evidences Of Success : After installing the museum the students are getting the better knowledge about the molluscs. Some of the ex-students taken a dig into the industry of the shell collection and making them ornamental and show piece for home decor. 7. Problems Encountered and Resources Required: When it comes to the technique the most difficult part is to collect the micro mollusc it needs the perfect equipment. Due to the hermit crab the shell got dipped into the sand during collection as they live inside them as a commensal. As this region vulnerable to cyclones, that affected the collection and collective methods. 8. Notes: Nil. 1. Title of the Practice II: "Phenyl Making by the Students" 2. Duration: Session 2018-2019 3. Objectives of the Practice: • Make the students self-reliant when it comes to the sanitation issue. • After college the student can set up its own factory for phenyl. • A quality checker of better phenyl in the business of the sanitation product. 4. The Context: The phenyl is a disinfectant commonly used in different places like household, hotels, restaurants, etc. When it comes to its cost effective production it needs a lot of chemicals and raw material and it is a challenge because the college is interior from the district headquarter. As the raw materials used in phenyl having bad effects on health it needs to take perfect remedies and we took it during that period of time that was one of the challenge we faced. 5. The Practice: As this is a new process for the students they gave their time to learn about this process and skilled about making phenyl. That helped the students to know about the new chemicals and their compositions. Hence, they can take a leap on to the research area of sanitation materials which is a good area to make self-sufficient and independent, especially the girls. This is a cost effective business which can be start up by a graduate student from any corner of the globe. The most difficult part of this process is to make available the chemicals required to manufacture the phenyl. Sometimes all chemicals may availed but manpower required for the synthesis of phenyl. 6. Evidence of Success: After taking degree of intermediate and graduation some of the students are in the industry of making the phenyl in different part of state and country. They engaged in the industry as a quality checker or chemist in different industrial companies which makes the phenyl. 7. Problems Encountered and Resources Required: It requires much more skilled chemist to make the phenyl more effective in the field of sanitation. The setup of the lab

is much more difficult during the starting day. As the neighbouring area having much more advanced options and having extra ordinary technique we are adapting them for the better approach. 8. Notes: More involvement of students will bring the function much more effective.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.rihsbhograi.org/img/Best%20Practices%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

EXTENSION ACTIVTY DURING DISASTER IN THE LOCALITY: The students of this college actively involve themselves during any disaster occurred in the locality to rescue the life and property of the people. They also give various services post disaster period. Before the commencement of the disaster students aware the people of the various part of the block with reference to the IMD (Indian Metrological Department) about the wind speed or intensity and duration of the cyclone. It helps in timely and effective evacuation of people and cattle in threatened locations after getting an early warning. The students take proper steps and respond towards any other queries about the cyclone and flood. At the time of disaster the students helps in evacuation of people and live stokes in threatened locations. They arrange special transportation services at the flood and cyclone affected area. At the night time they arrange the light and carry them to the affected area. During the flood situation they take part in the distribution of relief to the affected peoples. They get collaborate with the NGOs to provide the food and water. After the passing of cyclone they carry clear the road and make the traffic normal. The students actively participate in the mission to evacuate the abandoned homes and the people took shelter in that. In the year 2018-2019 the cyclone "TITLI" hit the coast of Gopalpur, coast of Odisha and it severely affected the people of college locality by flood and the students of our college actively participated in the rescue mission to overcome the situation successfully.

Provide the weblink of the institution
http://www.rihsbhograi.org/

8.Future Plans of Actions for Next Academic Year

1. IQAC will ensure rigorous field studies for project work. It will also ensure study tour and seminar in all departments of the institution. 2. To upgrade e-governance and e-administration, more numbers of computers, projectors, and connection of Wi-Fi in classroom will be installed. 3. More numbers of career counselling programmes and seminars will be conducted. 4. Renovation of gents and ladies toilets. 5. Plantation of tree and beautification of campus. 6. Publication of code of conduct handbook and academic calendar for the session 2019-20.